

Name of Meeting:	Briefing Session Provide plumbing service at Transnet Soc Limited (Reg. no. 1990/000900/30) Operating as Transnet Port Terminals (hereinafter referred to as “TPT”) at the Port of Port Elizabeth Container Terminal as and when required service within a period of twelve (12) months	Meeting Reference Number:	iCLM PE 847/TPT
Date:	27 August 2026	Time:	11:00am
Venue:	SCM Boardroom	Minutes prepared by:	Sabelo Swapi

Meeting Attendees

Name	Company	Contacts
Riliance leak Detection Pty Ltd	Mzantsi General Construction	Jays Facility Solutions
Sithandabantu General services	JNT Engineering	Transnet Port Terminals
Asisipho Penn projects	Sdbn Group	
Relake Projects	African Plumbers	
PPSA Contruction	Phawu Development	
KwenNtee Pty Ltd	Ionmaq Projects Pty Ltd supamix	

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Meeting notes:

1 1. Opening and Welcome

The meeting was opened by the Chairperson, **Mr Sabelo Swapi**, who welcomed all evaluation team members. The purpose of the meeting was confirmed

The following were confirmed:

The minutes were taken; Attendance register was completed.

Sabelo then took everyone over the safety protocol in cases of emergency

2. Overview of Evaluation Methodology

- **Sabelo Swapi Chairperson opening statement:**
 - Bidders were directed stage one of the evaluation process that is the pre-qualification stage. Clarification was also provided regarding the eligibility criteria, with emphasis placed on the mandatory submission of the four eligibility documents to ensure the service provider's qualification to participate in the bidding process
 - Furthermore, additional clarity was provided regarding the evaluation methodology, including the evaluation schedules, points allocation, and the criteria that bidders must meet to qualify for specific points.
 - Sabelo confirmed that the bid proceeded to Stage Three of the evaluation process and highlighted the schedules that will be utilized to achieve the specific objectives. The functionality evaluation will be conducted further, with qualifying bidders advancing to the preference point system assessment in accordance with the 80/20 principle. The 80 points will be allocated for price, while the remaining 20 points will be allocated as follows: 10 points for a Level 1 or Level 2 B-BBEE contributor status and 10 points for entities that are at least 30% Black women-owned

3. Overview of the Scope of Work

- Mr. Nkosinathi Poyo presented the scope of work, providing a detailed explanation of the services to be rendered and the areas affected by the proposed works. During the session, bidders raised a number of clarification questions relating to the scope and technical requirements. Comprehensive responses were provided, and all queries raised were satisfactorily addressed and clarified.

4. Inclusion of the addendum on the advertisement

It was agreed that an addendum would be issued to all prospective bidders. The addendum will include a list of materials associated with the execution of the works. The material list is provided for information purposes only and is intended to assist bidders in the preparation and submission of their bids. It shall not be construed as a pricing schedule or basis for quotation.

Furthermore, the SHEQ file annexures were shared with bidders as part of the addendum to ensure that all tenderers are fully informed of the applicable Safety, Health, Environment, and Quality requirements relevant to the scope of work.

The addendum will form part of the tender documentation and must be read in conjunction with the original RFQ documents

Questions

A clarification was sought regarding the CIDB grading requirement, where a bidder enquired whether the RFQ was restricted to contractors holding a 2SO CIDB grading and whether higher-graded contractors would be eligible to participate.

It was clarified that the RFQ is specifically reserved for contractors with a 2SO CIDB grading. The restriction is intended to support supplier development and transformation objectives, in line with Transnet's commitment to promoting the participation and growth of small, emerging, and previously disadvantaged enterprises within the procurement environment.

The clarification was noted, and bidders acknowledged the CIDB grading requirement as stipulated in the RFQ documentation.

Closing

Sabelo Swapi, That brings us to the conclusion of our meeting and thank you again for making time.

5. Adjournment

The Chairperson thanked all participants for their contributions.

Date: 27 August 2026

Chairperson Signature: 